



SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

March 21, 2006

TO: ALL INTERESTED PARTIES

SUBJECT: STATEWIDE TREATMENT EDUCATION TRAINING REQUEST FOR
APPLICATIONS (FISCAL YEAR 2006-2009)

You are invited to review and respond to the enclosed Request for Application (RFA) Number 06-55030 entitled, "Statewide Treatment Education Training." In submitting your application, you must comply with the instructions found in the RFA.

The California Department of Health Services, Office of AIDS (OA) is soliciting applications from qualified agencies for the funding of one agency to provide trainings on a statewide basis to HIV service providers.

The training addressed in this RFA is specialized and is to be provided to HIV service providers to ensure that care, treatment, and prevention program workers have the most current information about HIV treatment education and related topics. Training will be provided to health educators, nurses or other medical staff, treatment advocates, peer educators and advocates, mental health counselors, case managers, outreach workers, substance abuse counselors, and others working with HIV-infected persons.

I. Mandatory Non-binding Letter of Intent

Prospective applicants are required to submit a non-binding mandatory Letter of Intent. OA must receive the Letter of Intent no later than **5 p.m. on April 12, 2006**. See RFA for detailed Letter of Intent submission instructions.

II. Proposal Submission Deadline

OA must receive the application package no later than **5 p.m. on May 15, 2006**. Refer to the enclosed RFA for detailed submission requirements.

III. Funding Limit

The term of the resulting contract will be from **July 1, 2006 to June 30, 2009**. All funding is contingent on the availability of allocated state funds. Funds from one fiscal year (FY) **cannot** be carried forward to a subsequent FY. Maximum FY funding allocation for the Statewide Treatment Education Training will be \$200,000, up to a maximum of \$600,000 during the full contract period. Applicants may submit an application for and/or be granted less than the maximum amounts.

Funding for each state FY is subject to an annual appropriation by the Legislature or Congress. If full funding does not become available, OA will cancel the resulting agreement or amend it to reflect reduced funding activities. Continuation beyond the first state FY is also subject to the contractor's successful performance. Without prior OA authorization, funds set aside for one budget period may not be expended in a subsequent budget period.

California public (governmental) and private non-profit organizations are eligible to apply for these funds. Applicant organizations must be capable of providing services under this contract on a statewide basis, although subcontractors can be used to provide some of these services.

IV. Proposer Questions

If you have questions or need clarifying information, put all inquiries in writing and mail them to OA according to the instructions in the RFA section entitled, "Questions Regarding the RFA or Discovery of Problems or Errors." OA must receive all questions no later than **5 p.m. on April 21, 2006**.

Thank you for your interest in the Statewide Treatment Education Training RFA.

Original signed by: Carol Russell

Carol Russell, Chief
Early Intervention Section
HIV Care Branch
Office of AIDS

Enclosure